

Riverside Country Club

Member Rules

The following rules, made pursuant to Article III, Section 7 of the By-Laws, are intended to assist all members, their families and guests in securing the maximum amount of use and pleasure from the facilities of Riverside Country Club. They should be viewed as minimum guides for the proper and orderly operation of our Club for the enjoyment of all.

I. Clubhouse Rules

The Clubhouse is primarily for the use and enjoyment of the members, their families and guests. Guests of members are welcome in the Clubhouse with their sponsors. Members are responsible for the conduct and financial obligations of their guests.

Conditions permitting, the Club shall extend guest privileges to those persons holding a membership card from another U.S.G.A. Club.

Dining and lounge facilities are open year round, except for two weeks of January and other times noted in the monthly newsletter. Social activities, special events, parties and banquets requiring the use of the clubhouse may be scheduled by individual members through the Manager's office.

A. Charging Privileges

1. Membership number and signature must be included on all charge slips.
2. An automatic 18% service charge is added to all charge tickets. A member may leave an "extra" gratuity (in addition to the 18% automatic gratuity) if they wish for exceptional service.
3. All charges are due and payable monthly ten (10) days after billing. After each 30-day period the charges are unpaid, a 11/4 % interest charge will be added to the account. After sixty (60) days, all Club privileges will be suspended. Membership will be terminated after 90 days unless payment of all billed charges is paid in full. The balance of charges due upon termination of membership shall remain the responsibility of the individual. If a member is 60-days late three times in a 12-month period, all Club privileges will be suspended.

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B. House Minimum

1. The objective of the monthly food minimum is to provide a system that guarantees income on a consistent basis to offset the consistent fixed costs of operating the dining facilities. Core kitchen and wait staff are always on duty.
2. The house minimum charge is to be expended in the Club dining room for the purchase of food. Purchases of beverages do not apply to the minimum required. However, Club special event cover charges will be considered in meeting each member's house minimum. The house minimum shall be set by the Board of Directors.
3. If a member is to be out of the area for a full calendar month, he may request that one month's minimum be waived for members whose food minimum is billed monthly.. Only one month per year will be waived. That request must be received prior to the departure.
4. Members who are out of the area for a minimum of five consecutive months during the year may choose to be billed an annual food minimum. The annual food minimum can be used from November 1st through October 31st and the "unused" portion of the annual food minimum, if any, will be billed at the end of the annual cycle.

C. General Rules

1. The laws of the State of Montana with regard to gambling and the sale of liquor shall be absolutely observed by all members and guests.
2. The Club assumes no responsibility for and disclaims all liability for lost, stolen or damaged property of any kind or nature belonging to a Member, a Member's family, a Guest, a visitor or employees. Lost articles not claimed within thirty (30) days may be disposed of at the discretion of the General Manager.
3. The conduct and safety of children are the direct responsibility of their parents while on Riverside Country Club property.
4. No parking (except handicap) is permitted in the Club entrance circle drive at any time. Handicapped parking is provided in the parking lot close to the Clubhouse.
5. Appropriate attire is required at all times in the Clubhouse. Golf caps, visors, caps or hats may not be worn in the dining room. Cutoffs, gym shorts, and sweat pants are not permitted. Swim suits and bare feet are not allowed in the Clubhouse.

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6. Food and beverages may not be brought to any Riverside facilities without the prior consent of the Manager.
7. All interior portions of the Club are designated non-smoking areas. When smoking on the patio or outside areas, cigarette butts are to be deposited into the special containers located on the patio decks or in ashtrays.
8. No cell phone usage is allowed in the Dining Room. Furthermore, cell phone usage in the Clubhouse is discouraged. Cell phones should be in the silent mode at all times.
9. Foul language or any distasteful behavior shall be cause for the loss of Clubhouse privileges.
10. Damage to Club property or removal of club property will be charged to responsible member.
11. Recruiting club employee's from Riverside Country Club is not allowed by Members unless they receive prior approval from the Board of Directors.
12. Members shall not solicit funds from other members for special projects without Board approval.

D. Complaints and Discipline

Complaints by members regarding abuse of the course, tennis courts, swimming pool, any club facility or rules should be reported to the General Manager. It is not expected that any player should reprimand another player for breaking the rules or lacking etiquette or courtesy. Gentle reminders or suggestions among friends may, however, be appropriate.

E. Member Conduct and Etiquette

Members are not to correct or instruct employees of the Club. Any suggestions or complaints regarding any phase of the operation or individual performance should be submitted in writing to the General Manager.

The Board of Directors and its committees of Riverside Country Club have charged management with the task of enforcing all club rules. **When a member or guest is approached by one of the supervisors concerning an issue of behavior, that member or guest is expected to be courteous and responsive. The General Manager will receive the total support of the Board and its committees in the fulfillment of his/her duties. If any member or guest fails to act appropriately after a warning, and persistently violates the spirit of the Rules, that person will be subject to suspension**

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or limitation of Club privileges, or such other measures as deemed appropriate by the Board of Directors.

II. Golf Rules

A. Definitions

1. Golf Professional: PGA Head Professional.
2. Golf Season: May 15th through September 15th.
3. Off-Season: September 16th through May 14th.
4. Local Guest: A non-member residing within a 100 mile radius of Riverside Country Club.
5. Out-of-Town Guest: A non-member residing outside a 100 mile radius of Riverside Country Club.
6. Practice Facilities: Driving Range, Putting Green, Practice Sand Bunker and Pitching Green.
7. Starter: Professional Shop Staff who monitors tee times, playing records, cart usage and pace of play.
8. Juniors: Member's children under 24 years of age.
9. Members dependant students: 18-24 years of age are considered members, who cannot bring guests on Wednesdays and Thursdays.
10. Hours of Operation: The hours of operation of the Golf Course, Practice Range and Golf Shop will be determined by the Head Golf Professional. The golf course will be open as conditions permit and will close for the season November 1st of each year.

B. Golf Course Rules

1. Guest Rules:

- a. Local guests may play as a guest of a member three (3) times per year.
- b. Out-of-town guests may play as a guest of a member.

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- c. Members from out-of-town private clubs may use the Club on reciprocal basis, at the discretion of the Golf Professional, if the visitor's golf professional obtains permission from our golf professional. Reciprocal play is restricted to Monday-Friday after 1:00 PM from May 15th through September 15th. No weekend reciprocal play is allowed during this period.
- d. A member is allowed seven (7) guests on a given day, but no more than 14 guests per week.

2. Tee Times:

- a. **Starting Tee Times:** Starting times are for #1 tee only. The Starter may, at his/her discretion, start players on #10. Golfers must inform the starter of the number of golfers in their group when making starting times.
- b. **Making Tee Times:** Tee times may be made one week (7 days) in advance.
 - (1) Local guests may play as a guest of a member three (3) times per year.
 - (2) Out-of-town guests may play as a guest of a member.
 - (3) Members from out-of-town private clubs may use the Club on reciprocal basis, at the discretion of the Golf Professional, if the visitor's golf professional obtains permission from our golf professional.
 - (4) A member is allowed seven (7) guests on a given day, but no more than 14 guests per week.
- c. **Cancelling Tee Times:** Golfers are urged to cancel tee times 24-hours in advance to allow other members the opportunity to play. Cancellations occurring 1-23 hours before the tee time will be monitored by the Head Golf Professional and appropriate action taken for abusing the privilege.
- d. **No Shows:** Golfers not showing up for their set tee time (no shows) will also be monitored by the Head Golf Professional and appropriate action taken for abusing the privilege.
- e. Restricted tee times from May 15th - September 15th.) include:
 - (1) Women may tee off from 7:00am – 9:30am but not after 9:30 a.m. Wednesday for 18 holes.
 - (2) Men may tee off at 2:00pm but not before 2:00 p.m. on Thursdays.
 - (3) Juniors and Members dependent students (except those over 18 years of age) are restricted from play during the following times:

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- (i) Wednesdays after 9:30 a.m.
- (ii) Thursdays before 2:00 p.m.
- (iii) Weekends and holidays before 1:00 p.m. except when accompanied by an adult.

- 3. Speed/Pace of Play:** Each group must keep pace with the group in front of them with a maximum of two (2) hours per nine holes or four (4) hours for 18 holes. Slow play is described to include: 1-being late to the tee if it causes the following group to tee-off after its scheduled time; 2-players not maintaining the pace of play throughout their entire round, such that all players keep pace with the group immediately preceding them on the course; and 3-a group taking over four (4) hours to complete a round.

Groups with a **full open hole ahead of them**, and players waiting behind them, will be asked by the Player Assistant to speed up their pace of play. After the second warning, and if necessary, will be asked to either pick-up their balls and skip a hole or remove themselves from play until all faster groups behind them have played through. The Head Golf Professional will monitor members who do not adhere to the 4 hour pace of play and speak to members as needed.

- a. **Continuous Play:** Players stopping at the turn may not resume play without permission from the starter.
- b. **Golf Clubs:** Each golfer must have a set of clubs using their own bag. Sharing clubs is not permitted. Rental sets along with a golf bag are available from the Golf Shop.
- c. **Retrieving Golf Balls from Water Hazards:** A golfer may retrieve his/her own ball from a water hazard during play. Retrieving other balls from water hazards is not allowed at any time.
- d. **Play Ready Golf:** Players are expected to play without delay, and to be prepared to play when it is their turn. The player who is farthest from the hole should play first, unless it is more expedient for another player to hit first and does not interfere with other players. When teeing off, the USGA recommends that the order of play NOT be determined by the "Honors" system. To facilitate pace, players should play ready golf.
- e. **Lost Ball Searches:** Searching for lost balls is limited to five (5) minutes. While searching, allow the group behind to play through if their play is impeded.
- f. **Carts and bags:** All carts and bags should be placed between the green and the next tee while putting.
- g. **Immediately Leave Green:** Players must leave the area of the green immediately after the last golfer has finished putting. Scores are to be

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recorded on the next tee box while other members of the group are teeing off.

h. Number of Players per Group:

- (1) Golf play in foursomes is preferred. The starter will require players in groups of less than four to combine with other players, when the golf course is crowded. On weekends, twosomes will be paired with other twosomes.
- (2) Fivesomes must keep pace with the group in front of them and must not exceed a time of two (2) hours per nine holes and must use three (3) carts.
- (3) Sixsomes are allowed on Wednesdays and during the off season (prior to May 15th and after September 15th), and must keep pace with the group in front of them, must not exceed a time of two (2) hours per nine holes and must use three (3) carts.

4. Practice Range:

- a. Range balls are for use on the practice facilities only. Removal of range balls for personal use on the golf course or anywhere other than the practice facility is strictly prohibited.
 - b. Everyone that plays with a member and has paid green fees is entitled to use the range balls.
 - c. No person age eight or less (1-8) may use the range without parental supervision present.
- 5. Golf Lessons:** Only the Golf Professional and his staff may give lessons to other golfers on the course.
- 6. Club Care:** Club care and storage are available for a fee from the Golf Shop and will be charged to your account annually. Clubs may not be stored in Locker Rooms.
- 7. Special Parking:** Trailers, RV's, and motor homes must obtain permission from the general manager to park in special designated areas.
- 8. Locker Rooms:** Lockers are restricted for the use of golf members and their guests only. Children under the age of 18 are not allowed in the locker rooms without the supervision of a parent. The number of lockers is limited; however, a wait list is maintained by the General Manager. An annual fee will be charged to your account should you decide to rent a locker.

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9. **Skycaddy Storage:** A Skycaddy recharge area is available for rental in the club repair shop. An annual fee will be charged to your account should you decide to use this service.

C. Golf Course Etiquette

1. **Repairs:** Players are expected to take pride in the course by observing the following simple rules:
 - a. Repair all divots made when practicing or hitting.
 - b. Repair ball marks made by ball hitting the green.
 - c. Rake sand bunkers after use and replace the rake in the bunker.
2. **Courteous Behavior:** The enjoyment of golf is greatly enhanced when the players observe courteous behavior and the following rules:
 - a. No one should move, talk, or stand directly behind a player's ball or behind the hole when the player is addressing the ball or swinging.
 - b. Players may not hit until the group ahead is at a safe distance.
 - c. **Golf bags and pull carts are not allowed on Greens, Fringes and Tee Boxes. Power carts are not to be driven within 30 feet of Greens and Tee Boxes.**
3. **Conduct:** Foul language, throwing clubs, or any distasteful behavior shall be cause for the loss of golf privileges. Damage to Club property or removal of Club property will be charged to responsible member.
4. **Dress Code:** Members and guests are expected to dress in an appropriate manner. These rules are in effect when using the golf course or any of the practice facilities. The Golf Professional shall interpret this regulation, subject to the approval of the Board of Directors. The Golf Professional's determination in this matter shall be final.
 - a. **Men and Boys:** Clothing worn by players shall be consistent with currently accepted golf fashion. For men, an acceptable shirt must have a collar – a traditional fold-down, a raised crew-neck, or a mock turtleneck that clearly differentiates it from a T-shirt. **Cut-offs, gym shorts, baggy cargo pants/shorts, running or tennis shorts and sweats are prohibited.**
 - b. **Women and Girls:** Golf shirts with collar preferred; tank tops and halter tops are not permitted. **Gym shorts, sleeveless shirts without collars, cut-offs, short-shorts (any short less than the length of a RCC scorecard above the knee) or sweats are prohibited.**

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- c. **Golf Spikes:** Riverside Country Club is a spikeless facility and no hard spikes are allowed. Any questionable alternative spikes should be checked by the Golf Professional before play. No one is allowed on the golf course or practice facilities barefooted.

D. Golf Carts

Failure to adhere to the cart rules listed above may result in loss of cart privileges.

1. Private golf cart use is limited to those members owning and operating their own carts prior to January 1, 1990. Those members may not replace the carts existing at that time with a new cart. An annual trail fee, set by the Board of Directors, will be charged to those members for use of their carts on Club property. Private cart use is limited to the immediate family of one household only. Private carts may not be operated by anyone under the age of 18 on Club property.
2. Power carts may be rented on a daily basis through the Golf Shop. A pre-paid discount program is available. **Children under 18 are strictly prohibited from operating power carts, even if accompanied by an adult.**
3. Under no circumstances may a power cart be driven within thirty (30) feet of any green or tee box. Carts must be kept on designated paths where available.

D. Complaints and Discipline

The Head Golf Professional is charged with complete responsibility for enforcing golf course rules. They have the authority to suspend course privileges or to expel, at their discretion, any person whose conduct is discourteous or jeopardizes the safety and enjoyment of others. Parents are requested to review golf rules with their children and remind them that the golf professional's instructions must be obeyed.

Any complaints regarding golf course rules or operations should be reported IMMEDIATELY to the Head Golf Professional or General Manager or, in their absence, another responsible person.

It is not expected that any player should reprimand another player for breaking the rules or lacking etiquette or courtesy. Gentle reminders or suggestions among friends may, however, be appropriate.

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III. Tennis Rules

A. Rules

All tennis play shall be governed by the rules of the United States Tennis Association.

B. Dress

Appropriate tennis attire is required; no tank tops for men, T-shirts acceptable, collared shirts preferred. Shirts must be worn at all times. Ladies shall wear appropriate length shorts or a tennis dress or outfit. Juniors may not wear short shorts, swim trunks, jams or similar unsuitable attire. Juniors shall be allowed to wear acceptable T-shirts. Only regulation tennis shoes may be worn on the courts; no black soled shoes allowed.

C. Reservations

Court Reservations can be made one week prior to use by calling the Tennis Shop. Other limitations and scheduled times will be posted. Adults shall have preference over Juniors for court times on weekends and evenings.

D. Play

All members and their Guests must register at the Tennis Shop before using the courts. Courts must be relinquished promptly upon request of those having reservations. During peak periods singles may play one hour; doubles 1½ hours.

D. Conduct

Foul language, throwing racquets, or any distasteful behavior shall be cause for the loss of tennis privileges.

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E. Matches and Tournaments

The Tennis Committee or staff may arrange matches and tournaments for Members and Guests. On such occasions, playing rules may be varied or restricted and Guest court fees waived.

F. Guest Privileges

There will be a fee for each Guest using the court with a member. An individual may have the use of the courts as a Guest no more than five (5) times in one season.

G. Complaints and Discipline

The Head Tennis Professional on duty is charged with complete responsibility for enforcing tennis rules. They have the authority to suspend tennis privileges or to expel, at their discretion, any person whose conduct is discourteous or jeopardizes the safety and enjoyment of others.

Parents are requested to review the tennis rules with their children and remind them that the tennis professional's instructions must be obeyed. Any complaints regarding tennis rules or operations should be reported IMMEDIATELY to the Head Tennis Professional or General Manager or, in their absence, another responsible person.

It is not expected that any player should reprimand another player for breaking the rules or lacking etiquette or courtesy. Gentle reminders or suggestions among friends may, however, be appropriate.

IV. Swimming Pool Rules

A. Season

The swimming pool shall be opened and closed each year on the dates determined by the Board of Directors. The swimming pool is usually opened for business the last weekend in late May (weather permitting) and shall remain opened until Labor Day.

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B. Registration

All Members, those of a Member's family entitled to use the Club's facilities, and all Guests, must register before entering the pool or before using the pool facilities.

All swimmers are required to abide by the rules set up by the Pool Committee, a copy of which will be furnished to each Member at the beginning of the swimming season.

C. Unaccompanied Children

No child under age eight (8) may be left at the pool without parental supervision or a responsible sitter who is 14 years or older.

Parents of any child eight (8) or older left at the pool without supervision, must be sure their child is able to swim two (2) laps, and be prepared to have their child demonstrate this on lifeguard demand.

D. Guests

Guests are allowed no more than three (3) visits in one season. Local guests may play as a guest of a member no more than three (3) times per year. Local guests are subject to a Guest fee.

Grandchildren of members are free when accompanied by the grandparent. However, parents of the grandchildren are considered Guests and shall adhere to no more than three (3) visits in one season and be subject to a Guest fee.

A fee of \$10 per visit will be charged to any Guest of Member. Members are responsible for the conduct of their guests. There is a limit of three (3) guests per day per member family. Sitters may swim free only when responsibly watching a member's child/children.

E. Attire

Shorts, cutoffs, tank tops and similar attire are not allowed in the pool. Proper attire is a swimming suit.

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F. General Rules

1. No cross-pool swimmers in the diving area when the diving board is in use.
2. Only one person on the diving board at a time.
3. Adhere to the following diving board limitations, rules and regulations:
 - a. Head and cervical injuries can result from improper diving. To avoid such injuries, use caution when diving.
 - b. Do not double bounce on diving board
 - c. Check water depth and do not dive out of deep water area.
 - d. Please ask the lifeguard or management as to where you are to dive.
 - e. Only one person at a time on the diving board.
 - f. Be sure the diving area is clear before you dive.
 - g. Wait for the previous diver to reach the side of the pool before diving.
 - h. Do not swim under the diving board.
 - i. Dive straight off the board.
 - j. Maximum weight limit for the diving board is 225 pounds.
4. Equipment and floating devices will be left to the discretion of the Pool Director, but must be checked by her/him before using.
5. No glass containers in the pool area. Suntan oils must be in plastic or metal containers.
6. Bandages will not be allowed in the pool.
7. Receptacles will be provided for waste paper, cigarettes and cigar butts. Members are responsible for disposing of their own waste.
8. No swimming attire will be allowed in the Clubhouse or in the golf locker room areas. Snack bar, bar service and pool locker rooms are available to meet the food, shower and changing needs in the pool area.
9. Absolutely no running on pool deck.
10. Smoking is not allowed in the pool area.
11. Foul language or any distasteful behavior shall be cause for the loss of Pool privileges. Damage to Club property or removal of club property will be charged to the responsible member.
11. Additional posted rules that also apply include the following:
 - a. No person with a communicable disease, including vomiting or diarrhea in the last two weeks, may use the pool.
 - b. No person under the influence of alcohol or drugs may use the pool.

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- c. All persons must have a cleansing shower before entering the pool
- d. Diapers must be changed in the designated diaper changing area.
- e. No food or drink allowed in the pool water.
- f. Persons with seizure, heart or circulatory problems should not swim alone.
- g. Persons failing to follow rules are subject to removal from the premises.
- h. No diving is permitted off the deck into shallow areas of the pool.
- i. Bottles, crockery, glassware or other hazardous objects shall not be permitted within the pool fence, locker rooms, office or in the swimming pool or on the deck area.

G. Discipline

The lifeguards on duty are charged with complete responsibility for enforcing pool rules. They have the authority to suspend pool privileges or to expel, at their discretion, any person whose conduct is discourteous or jeopardizes the safety and enjoyment of others. Parents are requested to review pool rules with their children and remind them that lifeguards' instructions must be obeyed. Any complaints regarding safety or pool rules or operations should be reported IMMEDIATELY to the Pool Director or General Manager or, in their absence, another responsible person.

H. Complaints

Any complaints about the rules or regulations, or violations of same, should be submitted in writing to the General Manager or the Pool Committee rather than to the Lifeguard on duty.

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V. Cross-Country Skiing Rules

A. Course

A cross-country skiing trail is groomed winter months for the Members and their Guests when the weather permits. The Golf Course Superintendent will groom the trail as needed during the winter months.

B. Course Rules

Members and their Guests are required to ski on the identified groomed trails only. Skiing on greens and areas not marked for skiing is strictly prohibited and may result in loss of privileges.

C. Dogs

Members, accompanied by their dogs, are required to keep their dogs leashed during the cross-country ski runs. Members are required to pick-up after their dogs so that others might continue to enjoy the fresh, white snow.

D. Usage

Members and their Guests along with the Riverside sub-division have use of the cross-country skiing trails.

E. Complaints and Discipline

The General Manager is charged with complete responsibility for enforcing cross-country skiing course rules. They have the authority to suspend course privileges or to expel, at their discretion, any person whose conduct is discourteous or jeopardizes the safety and enjoyment of others.

Any complaints regarding course rules or operations should be reported IMMEDIATELY to the General Manager or, in their absence, another responsible person.